

Application for Employment

AN OPPORTUNITY THAT CAN CHANGE OUTCOMES

Personal Details

Last Name	First Name	Middle
Present Address		
Daytime telephone number (including area code)	Cell phone number	e-mail address
Date of Birth	How did you learn of our organization?	
Are you legally eligible for employment in the United States?		
Are you employed now?	If so, may we inquire of your present employer?	

Education and Training

Circle the highest grade or year completed in school 1 2 3 4 5 6 7 8 9 10 11 12	NAME AND LOCATION OF HIGH SCHOOL				
Training Beyond High School – (College or University or others have attended.)					
			Circle the number of years in College or University have attended. 1 2 3 4 5 6 7 8		
Name and location of school	Number of years attended	Major	Minor	GPA	Degree Awarded

Describe any other education or training you have had such as vocational school, correspondence courses, service schools, in-service training, or volunteer work which you feel is relevant to the job for which you are applying.

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Employment Experience

Employer	Supervisor	Employer Phone
Address		Dates of Employment
Reason for Leaving		Position/Job Duties

Employer	Supervisor	Employer Phone
Address		Dates of Employment
Reason for Leaving		Position/Job Duties

Employer	Supervisor	Employer Phone
Address		Dates of Employment
Reason for Leaving		Position/Job Duties

Professional References (Persons who have supervised you)

Name	Position/Title	Telephone
1.		
2.		
3.		

Character References (List at least three, but do not refer to relatives or former employers)

Name	Position/Title	Telephone
1.		
2.		
3.		

May we contact previous employers in reference to your qualifications? _____

May we contact present employer in reference to your qualifications? _____

What is your present position? _____

When could you begin work? _____

Can you perform the essential functions of his job, either with or without reasonable accommodations?

CERTIFICATION OF APPLICATION, I AUTHORIZE VENTURES UNLIMITED TO MAKE ANY INQUIRY OF OR RECEIVE INFORMATION FROM ANY PERSON OR ORGANIZATION REGARDING MY SUITABILITY FOR EMPLOYMENT AND TO HEREBY GIVE PERMISSION TO THESE PERSONS OR ORGANIZATIONS TO PROVIDE SUCH INFORMATION.

I UNDERSTAND THAT ANY EVIDENCE OF FALSIFICATION, MISREPRESENTATION, OR OMISSION OF INFORMATION WILL BE CONSIDERED ADEQUATE CAUSE FOR DISCHARGE FROM EMPLOYMENT BY THE BOARD OF DIRECTORS.

Signature

Application Date

Ventures Unlimited is an equal opportunity employer. The hiring shall be conducted so as to not discriminate against applicants or employees on the basis of age, race, sex, or sexual orientation, marital status, national origin, handicap, creed, and color, political or religious belief.